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Meeting ID: 833 9118 3413

Passcode: 400467

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One tap mobile

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Join instructions

[https://us02web.zoom.us/join/83391183413/invitations?signature=hZb3V-I9zpSIYzp-jLcXM\\_d7E28ZcYGYd0yHUcuCANE](https://us02web.zoom.us/join/83391183413/invitations?signature=hZb3V-I9zpSIYzp-jLcXM_d7E28ZcYGYd0yHUcuCANE)

Work Session

6:00 PM

**PRESENT:** Supervisor S. Broderick; Councilmembers R. Morreale, J. Myers, W. Burg & S. Weachter; Bldg. Inspector T. Masters; Finance Director J. Agnello; Police Chief M. Salada; Eng. B. Lannon; Atty. A. Bax; Water Foreman D. Zahno; Hwy Sup. M. Weiss & Deputy Clerk B. Cogland; 9 Resident, and 1 Press.

**ZOOM:** Sr. Coordinator M. Olick; WPCC Ch. Op. J. Ritter

**EXCUSED:** Dep. Sup. W. Conrad; Rec. Director T. Smith

Supervisor called the Work Session to order followed by the Pledge of Allegiance and a moment of silent reflection, and asked everyone to keep the Murnyack family in their prayers.

*AGENDA APPROVAL*

Broderick – FOX Fence Kiwanis Park; Lewiston Library; Sewer Forgiveness; Executive Session  
Burg – Upper Mtn Fire Co. Roster Addition

**Waechter MOVED to approve the agenda, as amended. Seconded by Myers and carried 5-0.**

*APPROVAL OF MINUTES*

**Morreale MOVED to approve the minutes from the 04/27/2026 Regular Town Board Meeting. Seconded by Myers and carried 5-0.**

*ABSTRACT*

**Morreale MOVED to approve the Regular Abstract of Claims Numbered 26-01092 thru 26-01274 and recommended payment in the amount of \$825,029.26, plus a Post-Audit in the amount of \$4,976.42. Seconded by Burg and carried 5-0.**

*DEPARTMENT HEAD STATEMENTS*

Clerk's Office – B. Cogland

Cogland read a comment on the Town's Facebook page from Becky Baxter Williams that reads: "I want to thank all the guys/crew that cut down the tree in the yard. It was a safety issue, and they did an awesome job, and the cleanup was phenomenal. Thank you to the Town of Lewiston Highway Department. They responded very quickly, and they deserve the recognition for the great jobs they've been doing."

Highway Supt. – M. Weiss

Weiss said that Becky's comment was from the first job they completed with the new lift. The Highway Department is gearing up for paving projects. The total amount for micro-paving, milling and paving, and crack patching planned for this year is \$1,106,247. This is \$306,247 over what was originally budgeted for paving. Broderick said this is an aggressive approach to the season, with a lot of projects in mind to complete and others to get ahead of. The additional funds would come from H97. Waechter asked if the repairs on Dickersonville Road would be a total tear out of the really bad section. Weiss said Dickersonville Road was done last year, there would only be

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micro-paving, which is a really thin layer that's laid overtop just to hold the road together so it will last longer. The "really bad" area that Waechter is referring to is the responsibility of the County, and will not be completed by the Town.

**Morreale MOVED to approve \$306,247 from H97 to be used for permanent road improvements. Seconded by Myers and carried 5-0.**

Weiss presented the 2026 284 Agreement with Niagara County to spend the funds for permanent road repairs.

**Morreale MOVED to approve the Councilmembers, Highway Superintendent, and Supervisor to sign the 284 Agreement to Spend Funds for Permanent Improvements for 2026. Seconded by Myers and carried 5-0.**

WPCC Chief Operator – J. Ritter

Ritter said the Sewer Department has been working on the relief sewer line project on Morgan Drive. The work on this began a week ago. The weather has proven difficult so far, but with the help of the Highway Department, progress is being made. The starting end will be 22 feet deep, and much of that so far is backfilled with bedding material.

Sr. Coordinator – M. Olick

The Senior Center is keeping busy. Card making classes started today at maximum capacity. Starting July 1<sup>st</sup> there will be a new produce food truck that will be visiting the Senior Center on Wednesdays. 80<sup>th</sup>/90<sup>th</sup> birthdays are coming up at the Sr. Center as well as a speaker on Pioneering WNY, and flower arranging continues on Fridays.

OLD/PENDING BUSINESS - None

NEW BUSINESS – None

SUPERVISOR BRODERICK

The sealed bid opening for the Riverfront Park Bathroom Project took place on Monday May 4<sup>th</sup>. Two bids were submitted, one by Walter S. Johnson Building for \$365,000 and the other by Sicoli Construction for \$374,400. This is the outfall building that will service the two Lower River parks. This will be paid for out of the Greenway fund.

**Morreale MOVED to accept the bid from Walter S. Johnson Building in the amount of \$365,000 for the Riverfront Park Bathroom Project. Seconded by Burg and carried 5-0.**

Last year the Town approved Fox Fence to install a new fence at Kiwanis Park along the southern most softball field, and to retract the fence at the northern most softball field. The Highway Department cleared out trees that interfered with the park. Broderick and Masters went out to check out the fields. To fix the field properly, the right fence that's on the field already is way too far back. No one has ever hit a ball over or to that fence. It needs to be brought in closer, and will be made 5' tall instead of 4' tall. The change order for the repair and movement of the northern field outfield fence is \$3,786.36, and a change order in the amount of \$2,058.04 is needed to change the height of the south field's fence from 5' to 6' high.

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**Burg MOVED to approve the two change orders for Fox Fence to repair/replace/install the outfield fences at the Kiwanis Park Softball fields totaling \$5,844.40 to be paid from H97. Seconded by Morreale and carried 5-0.**

**Waechter MOVED to approve the Supervisor to sign the change order contracts. Seconded by Myers and carried 5-0.**

There are major issues at the library regarding their roof. There are multiple bad leaks and tarps are being laid across much of the library to try and prevent damage to the inside. Duct work issues have also been spotted. Fred Caso, president of the Lewiston Library has been in contact with Mussachio Architects regarding the conditions and to reach out for professional services. Mussachio Architects have quoted creating a full scope of work with project description. The goal in this is to not have to keep pouring money into repairs that are not sufficient. A full inspection and detailed scope of work required to get the library issues 100% resolved is needed. The quote for this service is \$5,800. This scope of work will be used to put the project out to bid for complete and proper repair.

**Burg MOVED to accept the quote from Mussachio Architects in the amount of \$5,800 to create a scope of work for the Lewiston Public Library repairs. Seconded by Myers and carried 5-0.**

**Waechter MOVED to approve the Supervisor to sign the contract with Mussachio Architects. Seconded by Morreale and carried 5-0.**

Susan Saia of Orchard Drive reached out regarding an outdoor faucet that was broken and leaking. She hired plumber Pat Lehman to do the repairs. He has capped it off, and will go back to complete the repair, but it is no longer leaking. The total water/sewer bill Saia received was \$1,644.37. Broderick has spoken with Ritter and determined this leak caused water usage that did not go through the sewer. Saia's sewer portion total of the bill was \$816.97. Broderick asked for a motion to approve a \$750 deduction from the May sewer bill.

**Waechter MOVED to approve \$750 be deducted from the sewer portion of the May 2026 water/sewer bill for 905 Orchard Drive. Seconded by Myers and carried 5-0.**

#### Legal

Bax has worked with the attorney for the Town of Cambria to write a use/service agreement regarding the shared used of the conveyer recently purchased for stacking salt. This shared purchase will benefit both towns in the sense that more salt can be purchased at a time, and stacked or stored more efficiently and then mixed. This increase in ability to purchase raw salt in bulk will save both municipalities money on purchases, as well as improve consistency with keeping salt in stock during the winter months. The agreement effectively outlines how and when the machinery will be used and stored and by whom. This agreement will be valid until the machinery is deemed excess and no longer in use by either.

**Morreale MOVED to approve the Shared Service Agreement with the Town of Cambria. Seconded by Burg and carried 5-0.**

**Morreale MOVED to approve the Supervisor to sign the Shared Service Agreement. Seconded by Waechter and carried 5-0.**

Engineering

Lannon said New York State recently passed new cyber security measures that require water and waste water systems to test their existing systems against cyber threats. There is a data system at the Town's Waste Water Plant. The grant will allow the Town to do a condition assessment there for vulnerability to cyber system threats, such as two factor authentication methods among others. The grant itself is a condition assessment grant worth \$50,000 with 0% match from the Town. New York State DEC has put together a package of \$2.5 million to be distributed to municipalities that submit the application for it. Lannon has worked with Ritter and they have the grant application prepared and ready to submit. This does require a Board Resolution authorizing the submission of the grant application. Waechter asked what exactly the grant will be covering to be tested. Will it be a way to see if there is any hidden spyware or malware in the existing system that is dormant that could be turned on or off? Lannon said that is a great question and he will look further into that topic, however, the current data system at the plant is not connected to the internet. Although that doesn't mean there can't be a threat. Waechter asked who would be performing the system tests. Lannon said if the board would like this is something GHD can do. New York State is the first state of the union to pass such a resolution. The program is in effect now; compliance of the program is due March 2027. Therefore, this is something that must be done one way or another. The Town doesn't know what needs to be implemented and won't until this assessment is completed. Every municipality must pass a similar resolution.

**Burg MOVED to pass a resolution authorizing the submission of an application for NYS Cyber Security Grant. Seconded by Waechter and carried 5-0.**

**Waechter MOVED for the Board to enter into executive session for consultation w/ counsel. Seconded by Morreale and carried 5-0. 6:28 p.m.**

Present: Supervisor Broderick, Councilmembers Burg, Morreale, Myers, and Waechter; Building Inspector Masters, and David Sporto, Esq – virtual.

No action taken.

**Morreale MOVED to exit executive session. Seconded by Waechter and carried 5-0. 7:15 PM**

FINANCE

The Finance Director asked for approval to process the following 2026 budget revisions:

1. A request to move \$120,000 to Lewiston Red Brick Electric - A00-8989-0440-3500 from Transfer from Other Funds H98 Hydro - A00-1000-5031-1189, to cover electrical expense for the remainder of the year approved at the 4/13/26 TBM.
2. A request to move \$51 to Insurance - A00-1910-0400-0000 from Taxes Municipal Property - A00-1950-0400-0000, to cover property insurance expenses.
3. A request to move \$2,177 to Senior Center Equipment - A00-7630-0200-0000 from Fund Balance - A00-1000-0599-0000, to cover bathroom remodel expenses.

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4. A request to move \$11,580 to Insurance - B00-1910-0400-0000 from Fund Balance - B00-1000-0599-0000, to cover property insurance expenses.
5. A request to move \$43,790 to Police Equipment - B00-3120-0200-0000 from Insurance Recoveries - B00-1000-2680-0000, to cover car accident replacement expenses.
6. A request to move \$24 to Insurance - DB0-1910-0400-0000 from General Repairs Contractual - DB0-5110-0400-0000, to cover property insurance expenses.
7. A request to move \$80 to Sewer Administration Equipment - SS1-8110-0200-0000 from Sewer Administration Contractual - SS1-8110-0400-0000, to cover equipment expenses.
8. A request to move \$22 to Insurance - SS2-1910-0400-0000 from Master Sewer Equipment - SS2-8110-0200-0000, to cover property insurance.

**Morreale MOVED to approve the budget revisions as presented. Seconded by Myers and carried 5-0.**

**COUNCILMAN BURG**

The Sanborn Fire Company has submitted a request to add three new members to their roster.

**Burg MOVED to add Chase Litten-Cook, Wesley Ziolek, and Dzianis Supruniuk to the Sanborn Fire Company Volunteer Fire Fighter roster. Seconded by Myers and carried 5-0.**

Upper Mountain Fire Company submitted a request to add one new member to their roster.

**Burg MOVED to add Owen S. Witt to the Upper Mountain Volunteer Fire Fighter roster. Seconded by Myers and carried 5-0.**

**COUNCILMAN MORREALE**

The WPCC would like to hire Samuel Smith off the Niagara County Civil Service Seasonal Employment Application list as summer help at \$18/ hr.

**Morreale MOVED to hire Samuel Smith as a seasonal employee for the WPCC at a rate of \$18/hr. Seconded by Myers and carried 5-0.**

Jeffrey and Rebecca Miller are requesting to be re-zoned to an I-1, as opposed to their current RR zoning. The Millers have 40+ acres across Swann Road. They want to lease the back 20 acres for solar farming. In 2011, that portion of their property was zoned as I-1. In 2025 the property was re-zoned as Rural Residential. The Millers own the land on both sides of Swann Road, and the neighboring properties are owned by Modern Corp to the North, and Lewiston 1 Fire Company to the West— which are I-1 and I-2 zoned properties. Miller said the solar panels will be positioned in the back of the property, and the only place these are allowed are in “I” zoned properties. Waechter said if the property is split and the back half is re-zoned back to industrial, and the front half maintains as rural residential it will maintain the integrity of the residential portion. Miller said if the whole property owned by him on the north side of Swann Road were to be approved for re-zoning, he would plan to lease it as storage like there is on Langdon Road. Broderick said no decision will be made tonight, but this will be carried over to the next Town Board Meeting on

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May 28<sup>th</sup> and put under old/pending business. Miller said that re-zoning this would be a good decision by the Town, since taxes would increase from the change, and the difference in school taxes would be great. Miller said this would be a win for everybody, this property cannot be used as vegetation farmland, this would seemingly be the best use of the land, and generate more tax revenue for the Town. Broderick said he is under the impression there is no capacity for more power lines to the grid in that area. This is something the Millers will inquire about further before the next meeting.

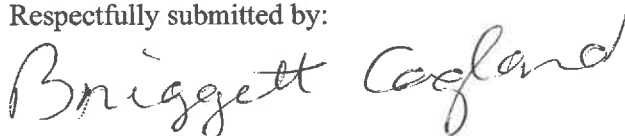
COUNCILMAN MYERS - nothing to report

COUNCILWOMAN WAECHTER – nothing to report

PRIVILEGE OF THE FLOOR – no one wished to speak

**Myers MOVED to adjourn. Seconded by Morreale and carried 5-0. 7:30 P.M.**

Transcribed and  
Respectfully submitted by:



Briggett R. Cogland  
Deputy Town Clerk

**PRESENT:** Supervisor S. Broderick; Councilmembers W. Burg, R. Morreale, J. Myers & S. Waechter; Dep. Sup. W. Conrad; Police Capt. M. Battista; Bldg. Insp. T. Masters; Finance Director J. Agnello; Water Foreman D. Zahno; WPCC Ch. Op. J. Ritter; Eng. B. Lannon; Atty. A. Bax; Rec. Director T. Smith; 1 Press; 14 Residents & Town Clerk T. Burns

**ZOOM:** 2 Residents

**EXCUSED:** Sr. Coordinator M. Olick; Hwy Sup. M. Weiss

Supervisor called the meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection.

*AGENDA AMENDMENTS*

Broderick – Village Fire Works; Kiwanis Park Fencing

Bax - Executive Session w/ Attorney – No Actions to be taken

Agenda

**Waechter MOVED to approve the agenda, as amended. Seconded by Morreale and carried 5-0.**

*PRIVILEGE OF THE FLOOR* – No one wished to speak

*DEPARTMENT HEAD STATEMENTS*

Bldg. Insp. T. Masters

Masters said last meeting Miller spoke about a potential re-zoning of his property on Swann Road. Broderick and Masters have spoke but Broderick has not spoken to any other Board Members. Broderick said his personal thought would be re-zoning the back half of the property as industrial with a path of road industrial on the western section out to the road for access back to the property. Waechter had the same thoughts at the last meeting. Morreale asked if this would be zoning the property back to the way it originally was. Masters said the property was zoned diagonally which is why the Town, back in 2011, went through a re-zoning exercise. Everything was zoned diagonally due to the railroad tracks. It was almost impossible to enforce because the Town didn't know exactly where the zoning line was. When the Town tried to clean up the zoning map, they took everything to the property line so they knew where the boundaries were. This property was made rural residential and Millers father-in-law did not contest it at the time. If the property was to be re-zoned, Masters said he would not suggest taking it back to the diagonal zoning and make the zoning line square. Broderick said he was thinking 60% of the back of the property industrial with the access road. In order to get to the industrial property, you cannot go through a rural residential property. Masters said if the Board is favorable to the idea, he would suggest this be sent to the Planning Board to work out the fine details and make a recommendation to the Town Board. Waechter asked if the property would remain all as one or if it would be sub-divided into the industrial portion and R2 portion. Masters said it would not be sub-divided unless it were to have the 100-footage required on Swann Road. Masters said his thought is the property would stay one but the zoning would be split. Waechter asked if anyone were to build a house, would there have to be a separate driveway put in. Masters said yes. Broderick asked what the minimum width for a driveway is. Masters said it would be up to the Fire Inspector but between 20-26ft. Millers frontage is roughly 1,200

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ft. Morreale asked what was behind this property. Broderick said Modern Disposal. Bax said it would be helpful for Miller to get a survey to present to the Planning Board. Miller will have a year to present this to the Planning Board.

Re-Zoning  
Swann Rd  
-Miller

**Burg MOVED to refer Miller to the Planning Board for the re-zoning of his property on Swann Road, with the recommendations of the Town Board. Seconded by Morreale and carried 5-0.**

WPCC Ch. Op. J. Ritter

Ritter said the WPCC is continuing work on the Vrooman Drive sewer expansion.

Water Foreman D. Zahno

Zahno said the Water Department is working on rough landscaping from the water main breaks through the winter.

Rec. Director T. Smith

Smith said there is a lot going on in the Recreation Department. They will be doing their yearly spraying for ticks at the Dog Park, Kiwanis Park, Pletcher Park, Colonial Park and Sanborn Park. Smith would like to get this done before Summer Recreation Camp starts on the 29<sup>th</sup>. Parks will be closed for 48 hours after the spraying is done and signs will be posted.

*APPROVAL OF MINUTES* – not completed

*ABSTRACT*

Abstract

**Morreale MOVED to approve Regular Abstract of Claims Numbered 26-01275 thru 26-01452 and recommended payment in the amount of \$273,297.28 with a Post Audit in the amount of \$7,148.72. Seconded by Waechter and carried 5-0.**

*OLD/PENDING BUSINESS* - None

*NEW BUSINESS*

Broderick read a letter from Janelle Tower of Lower River Road.

Dear Members of the Town Council,

I am writing to formally request a pedestrian and traffic safety review and design along River Road.

River Road is a unique, scenic part of our community, shared daily by drivers, homeowners, wildlife, and users of the adjacent River Road Trail. Given the residential environment, multiple parks, Stella Niagara Education Park, the Senior Center, the scenic overlook, and curves without proper barriers, the current high-speed limit creates an unsafe environment.

The fluctuating speed limits (25-40-45 and advisory 35 for curves) create an inconsistent environment which can be confusing for drivers and contributes to use of excess speeds alongside pedestrian trails, crosswalks, park entrances and scenic viewpoints. Combined with increasing foot, bicycle and car

traffic, as well as a growing number of housing developments, children, the elderly, and local wildlife crossing the road, the current speed limit has created a dangerous environment. Additionally, several nearby streets have lower posted speed limits despite experiencing similar or even lower levels of traffic and pedestrian activity. This inconsistency can be confusing for drivers and contributes to higher speeds being maintained inappropriately throughout the area.

There have been many instances of reported distracted drivers resulting in near misses, reports of vehicles traveling well above a safe neighborhood pace, and unsafe driving behavior. A lower, consistent speed limit with traffic calming techniques would serve as a preventative measure, eliminating driver confusion and better protecting everyone who uses the road and trail daily.

Since route 18F is a state-owned highway, I request that the Town Council pass a formal resolution to petition NYSDOT for a comprehensive safety design and speed study.

Broderick said there is a petition signed by 28 residents and they are continuing to get more. Stella Niagara has reached out in regards to a reduced-speed school zone. Bax had a conversation with the county who instructed Stella Niagara to reach out to them directly. If the county adds a reduced-speed school zone, it would be easier to reduce the speed throughout. Broderick wanted to read the letter into the record so the Board can think on it.

SUPERVISOR BRODERICK

Every year, the Town gives the Village \$4,000 towards fireworks for Independence Day. When the Town & Village celebrated their 200-year Bicentennial, the Town upped that amount to \$10,000. This year is the 250<sup>th</sup> anniversary of our country. The Town budgeted for \$4,000 towards fireworks in the 2026 budget.

Additional  
Funds  
to Village  
-Fireworks

**Morreale MOVED to add \$6,000 from H61 - Recreation Fund for 4<sup>th</sup> of July fireworks. Seconded by Burg and carried 5-0.**

Legal:

The attorney that represents the Town in union matters and contract negotiations has left her firm and is starting her own firm. Broderick presented an engagement letter. Nothing has changed from the original contract; the new contract is with The Law Office of Heather Giambra.

Attorney  
Contract  
Giambra

**Burg MOVED to approve the presented contract with The Law Office of Heather Giambra. Seconded by Myers and carried 5-0.**

**Waechter MOVED to approve the Supervisor to sign the presented contract with The Law Office of Heather Giambra. Seconded by Myers and carried 5-0.**

Broderick said Bax and Agnello worked hard for years on the Town of Lewiston Fund Balance Policy.

Fund  
Balance  
Policy

**Waechter MOVED to adopt the Town of Lewiston Fund Balance Policy. Seconded by Morreale and carried 5-0.**

Agnello said they have drafted this up and down for many years and incorporated New York State, Association of Towns and other Municipalities to create this policy. This was recommended by the auditors to have this policy in place.

Engineering:

Lannon submitted a Qualification Statement from GHD. This is to comply with the "Bill Fund". If the Town were ever to pursue funding for projects through environmental service corporations, or grants, the Funding Law requires the engineering firm to get competitively procured. The Town issued a Request for Qualifications and is supposed to rank the top three, interview the top three and then make a selection which they can choose more than one if multiple are submitted. The Town only received one Statement of Qualification from GHD.

S.O.Q  
GHD

**Myers MOVED to approve the Statement of Qualifications from GHD. Seconded by Burg and carried 5-0.**

Finance:

The Finance Director asked for approval to process the following 2026 budget revisions:

1. A request to move \$180 to Assessor Equipment – A00-1355-0200-0000 from Assessor Contractual – A00-1355-0400-0000, to cover the purchase of a computer monitor.
2. A request to move \$1,001 to Highway Insurance – DB0-1910-0400-0000 from General Repairs – DB0-5110-0400-0000, to cover the addition of equipment to the property insurance policy.

Budget  
Revisions

**Morreale MOVED for approval as presented. Seconded by Waechter and carried 5-0.**

Agnello said the Fox Fence Project at Kiwanis Park was originally approved for funds from H97. Agnello is requesting to change the funding for both original bids and change orders from H97 to H61. H61 is the Recreation Fund.

Fox Fence  
Kiwanis  
Fund Chng

**Waechter MOVED to change the Fox Fence Project funding from H97 to H61. Seconded by Burg and carried 5-0.**

COUNCILMAN BURG – Nothing to report

COUNCILMAN MORREALE

Morreale read a Resolution into the record.

WHEREAS, the Applicant has submitted materials to the Town of Lewiston Planning Board for review of a proposed fifty (50) unit multi-family residential development together with associated site improvements, utilities, drainage facilities, parking, lighting, landscaping, and related appurtenances (the "Project"); and

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WHEREAS, the proposed Project constitutes an action subject to review pursuant to the New York State Environmental Quality Review Act ("SEQR"), Article 8 of the Environmental Conservation Law, and the implementing regulations set forth at 6 NYCRR Part 617; and

WHEREAS, the Planning Board has reviewed the proposed action for purposes of preliminary classification under SEQR and has determined that the proposed Project should be classified as an Unlisted Action pursuant to 6 NYCRR Part 617, subject to confirmation by the designated Lead Agency; and

WHEREAS, the Planning Board recognizes that coordinated environmental review should be undertaken among all involved and interested agencies having jurisdiction over the proposed Project; and

WHEREAS, the Town Board of the Town of Lewiston is the appropriate body to initiate coordinated review and to consider designation as SEQR Lead Agency for the proposed Project.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Lewiston Planning Board hereby recommends that the Town Board initiate coordinated review pursuant to SEQR for the proposed Project; and be it further

RESOLVED, that the Planning Board recommends preliminary classification of the proposed Project as an Unlisted Action pursuant to 6 NYCRR Part 617; and be it further

RESOLVED, that the Planning Board further recommends that the Town Board declare its intent to serve as Lead Agency for purposes of conducting environmental review of the proposed Project under SEQR; and be it further

RESOLVED, that the Planning Board hereby requests that the Town Engineer, in consultation with the Town Attorney and such consultants as may be appropriate, prepare and circulate the SEQR Coordination Letter, Environmental Assessment Form, and all related notices and correspondence to involved and interested agencies in accordance with 6 NYCRR Part 617; and be it further

RESOLVED, that copies of this Resolution shall be forwarded to the Town Board, Town Clerk, Town Engineer, Town Attorney, and Applicant for further action and consideration.

This Resolution was put to a vote and all of the members of the Planning Board voted yes.

Resolution  
Park Grove  
Realty

**Morreale MOVED to approve the presented Resolution. Seconded by Burg and carried 5-0.**

Broderick said this is in regards to the Sanborn Square Development in Sanborn. There will be a community meeting on June 2<sup>nd</sup> at the Sanborn Fire Hall for questions and answers. Broderick said any interested parties, please show up. This will be put on by the developers to answer any questions for anyone interested in the project.

COUNCILMAN MYERS – Nothing to report

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COUNCILWOMAN WAECHTER

Waechter read a letter from the Recreation Department requesting to hire Madeline McGuire and Sophia Contento as Seasonal Recreation Leaders for the Spring/Summer season at \$16/hr. with hours starting on May 30<sup>th</sup>.

Seasonal  
Rec. Hires

**Waechter MOVED to hire Madeline McGuire and Sophia Contento as Seasonal Recreation Leaders for the Spring/Summer season at \$16/hr. with hours starting on May 30<sup>th</sup>. Seconded by Myers and carried 5-0.**

Waechter said the work that was done at Kiwanis Park is beautiful. The area behind the baseball field and fence was cleaned up. This will give parents and spectators extra places to sit and hang out.

The Senior Center will have a Father's Day lunch on Wednesday, June 17<sup>th</sup>. You will need to pre-register for this.

The Senior Center will have a new produce truck on Wednesdays starting on July 1st.

RESIDENT STATEMENTS - none

**Burg MOVED to move into Executive Session for consultation with the Attorney. Seconded by Waechter and Carried 5-0. 6:36 P.M.**

Executive  
Session

PRESENT: Supervisor S. Broderick; Councilmembers W. Burg, R. Morreale, J. Myers & S. Waechter; Dep. Sup. W. Conrad; Bldg. Insp. T. Masters & Atty A. Bax

No action taken.

**Burg MOVED to exit Executive Session. Seconded by Morreale and carried 5-0. 7:45 P.M.**

Transcribed and  
Respectfully submitted by:

  
Tamara Burns  
Town Clerk

**June 2026**  
**6/22/2026**

I MOVE TO APPROVE THE REGULAR ABSTRACT OF CLAIMS

**26-01616 – 26-01771**

AND RECOMMEND TOTAL PAYMENT IN THE AMOUNT OF **\$216,510.17**

AND A POST AUDIT PAYMENT IN THE AMOUNT OF \$ 0

## Briggett Cogland

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**From:** Tamara Burns  
**Sent:** Thursday, June 18, 2026 9:20 AM  
**To:** Briggett Cogland  
**Subject:** FW: Excess equipment  
**Attachments:** IMG\_4140.jpg; IMG\_4141.jpg; IMG\_4143.jpg; IMG\_4142.jpg

Thank you,

*Tamara L. Burns*



Town of Lewiston  
Town Clerk  
**Phone** 716-754-8213 Ext 222  
**Web** [www.townoflewistonny.gov](http://www.townoflewistonny.gov)  
1375 Ridge Road, Lewiston, NY 14092  
P.O. Box 330, Lewiston, NY 14092

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**From:** Jeffery Ritter <JRitter@townoflewistonny.gov>  
**Sent:** Thursday, June 18, 2026 9:18 AM  
**To:** Tamara Burns <TBurns@townoflewistonny.gov>; Rob Morreale <morrealerob@gmail.com>  
**Cc:** Steve Broderick <Sbroderick@townoflewistonny.gov>; William Conrad <bilconrad@aol.com>; Sarah Waechter <sarwa70@gmail.com>; Jason Meyers <jmyers14132@gmail.com>; William Burg <WBurg@townoflewistonny.gov>; Cheryl Milicia <CMilicia@townoflewistonny.gov>  
**Subject:** Excess equipment

Tamara and Lewiston Town Council members.

We are doing some cleaning around the plant and getting things organized and removing clutter.

I would like to include the declaration of excess equipment at the WPCC.

- 2 Specialized Refrigerators for wastewater samples. The small one is a "Hach" wastewater sampler with a controller on top of it. (Non-Functioning)
- Microwave oven.

All equipment listed have passed their life span, no longer function and will be thrown out or sold for scrap.

Jeffrey J. Ritter  
Administrator/Chief Operator  
Town of Lewiston



4759 N 5th Street  
Lewiston, NY 14092  
(716) 946-2415

## PROPOSAL

**PROPOSAL SUBMITTED TO:** D. Steven Broderick - Supervisor  
Town of Lewiston  
1375 Ridge Road, PO Box 330  
Lewiston, NY 14092  
(716) 754-8213, Ext. 224

**DATE:** 6-6-2026

**PROJECT NAME:** Swann Road at Model City Road  
Intersection Analysis

**PROJECT LOCATION:** Swann Road at Model City Road, Lewiston, NY

**INVICTUS PROPOSAL NO.:** 26-110

Thank you for considering Invictus Civil Engineering, PC (Invictus) to perform an Intersection Analysis for the Town of Lewiston. I am pleased to submit this proposal for the services required to prepare an Intersection Analysis at the junction of Swann Road and Model City Road for the Lewiston Town Council in support of their review of the intersection.

I am grateful for the opportunity to work with the Town on this project.

**Proposal Scope**

Proposed scope of services is based on the following:

**Project Intersections:**



Intersections Location



Intersections Location w/ Aerial

An Intersection Analysis is to be performed to identify and evaluate intersectional / traffic control deficiencies or potential improvements at the intersection of Swann Road and Model City Road in the Town of Lewiston, NY.

The analysis will include not only Swann Road at Model City Road, but any potential impacts at the adjacent intersection of Swann Road and Harold Road.

For these intersections, turning movement counts will be taken for AM and PM weekday and Saturday peak hours to establish existing traffic operations and peak hours of demand. Traffic counts will be taken during active hours at the Modern Landfill.

The following analyses will be provided:

- Level Of Service (LOS) and queue analyses for existing conditions and three-way stop conditions at the intersection of Swann Road and Model City Road.
- An accident analysis will be provided for the intersections, based on available data.
- Sight distances analysis for the intersections will be provided.
- Warrant analysis for Three-Way Stop Control.
- Warrant analysis for additional turning lanes.

The operating characteristics of the roadway network are to be identified and recommended improvements are to be provided based on the analyses and safety concerns.

A Freedom of Information Law (FOIL) Request will be made to the Town of Lewiston Police Department to request the latest 3-year accident data for the intersections required for analysis.



Town approval will be obtained prior to expenditure of time for any additional services required.

This proposal shall be considered revoked if acceptance is not received within (60) days of the date issued. Pay requests due net 30 days from date of invoice with a 1½% per month charge to be applied to amounts past due. Work will be suspended on all past due accounts.

**If this proposal is acceptable to you, please indicate your acceptance by signing the document below and returning the original to my office.**

Should you have any questions or need clarification on any points contained herein, please feel free to contact me.

Thank you and I look forward to the opportunity to work with you.

Sincerely,



Richard J. Haight, PE  
**Invictus Civil Engineering, PC**  
**(716) 946-2415**  
[rhaight@invictuscivilengineering.com](mailto:rhaight@invictuscivilengineering.com)

**Subdivisions • Site Plans • SPDES • Drainage Designs • Traffic Studies**

**ACCEPTANCE OF PROPOSAL:**

**Date of Acceptance:**

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**Authorized by:**

---

(signature)

**Print Name:** \_\_\_\_\_

**BID TABULATION SHEET**



**CLIENT:** Village of Lewiston

**PROJECT:** Chamber of Commerce Welcome Center  
Building Envelop Energy Improvements

**BIDS OPENED:** Thursday, June 11, 2026

**NUSSBAUMER PROJECT NO.:** 25J1-0017

ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	ITEM UNITS	Sicoli Construction Services		Walter S. Johnson Building Co., Inc.	
				Unit Price	Amount Bid	Unit Price	Amount Bid
<b>BASE BID</b>							
1	26" x 32" Window Replacement	7	EA	\$3,100.00	\$21,700.00	\$4,675.00	\$32,725.00
2	24" x 38" Window Replacement	2	EA	\$3,200.00	\$6,400.00	\$4,815.00	\$9,630.00
3	26" x 42" Window Replacement	2	EA	\$3,300.00	\$6,600.00	\$4,875.00	\$9,750.00
4	Exterior Door Replacement	1	EA	\$8,800.00	\$8,800.00	\$4,600.00	\$4,600.00
5	Roof Replacement	1	LS	\$200,000.00	\$200,000.00	\$111,200.00	\$111,200.00
<b>TOTAL BASE BID</b>					<b>\$243,500.00</b>		<b>\$167,905.00</b>
<b>ALTERNATE BID</b>							
A1	Red Brick Gymnasium Ceiling Tile Replacement	1	LS	\$124,400.00	\$124,400.00	\$119,500.00	\$119,500.00
A2	Contingency Allowance for Chamber Building	1	LS	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
A3	Contingency Allowance for Red Brick Building	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<b>TOTAL ALTERNATE BID</b>					<b>\$149,400.00</b>		<b>\$144,500.00</b>
<b>TOTAL BASE BID + ALTERNATE BID</b>					<b>\$392,900.00</b>		<b>\$312,405.00</b>



June 17, 2026

Page 1 of 1

Dear Supervisor and Board Members,

At the 6/22/2026 Board meeting I will be asking your approval to process the following **2026** budget revisions:

1. This revision is requesting to move \$84.00 to the Justice Equipment budget (A00-1110-0200-0000) from the Justice Contractual budget (A00-1110-0400-0000) to cover the purchase of a cart.
2. This revision is requesting to move \$10.00 to the Assessor Equipment budget (A00-1355-0200-0000) from the Assessor Contractual budget (A00-1355-0400-0000) to cover the purchase a computer monitor cord.
3. This revision is requesting to move \$100.00 to the Building Equipment budget (A00-1620-0200-0000) from the Building Contractual budget (A00-1620-0400-0000) to cover the purchase a fire extinguisher.
4. This revision is requesting to move \$150.00 to the Building Gasoline budget (A00-1620-0400-3510) from the Transfer from Other Funds budget (A00-1000-5031-1189) to cover gasoline expenses.
5. This revision is requesting to move \$2,320.00 to the Recreation Equipment budget (A00-7310-0200-0000) from the Recreation Contractual budget (A00-7310-0400-0000) to cover the purchase a baseball line painting machine.

Thank you,

Jacquie Agnello  
Director of Finance